How will the Staff at Wood Ley School support children when they are moving classes or leaving this school?

We recognise that ‘moving on’ can be difficult for children and we take steps to ensure the transition is as smooth as possible.

If a child is moving classes:

* Information about a child is shared with their new teachers and additional adults who work within their class.
* The child’s new teachers will visit the children in their current class to observe strategies in place to support their learning.
* The child will have additional visits to their new class, along with their friends.
* A transition booklet for parents to share with their child over the summer holidays will be provided if necessary.

If the child is moving to a new school:

* The Class teacher/SENCO will provide the new school with information about a child and how they learn best.
* If a child has a Statement of Special Educational Needs or EHCP, the SENCO will arrange transitional meetings with outside professionals and staff from the new school to ensure the provision remains in place.
* The Statement of Special Educational Needs or EHCP may be amended in light of the child’s needs when moving to a new school. This will be done in consultation with parents and all professionals involved in supporting the child.
* The SENCO will arrange extra transitional visits for pupils who would benefit from this.
* The SENCO will always endeavour to meet with the SENCO from the child’s new school to discuss the child’s needs.
* Any outside professionals will meet with staff from the child’s new school and advise them how to meet their needs.